

CUI

NAS Whidbey Island 3-DAY TAP

CHECKLIST REQUIREMENTS

LOCATION: Classes will be held at FFSC, Nor 'wester Bldg. #2556 NAS Whidbey Island, Ault Field
Class Date: _____ Class Hours: 0730 – 1630

NAME: _____ DoD ID# _____ COMMAND: _____

CCC INIT	MBR INIT	INFORMATION OR REQUIRED ITEM
		Initial Counseling and Tier assignment checklist updated on DMDC TACL. *INITIAL COUNSELING MUST BE DOCUMENTED BY CCC PRIOR TO PRE-SEP* CCC Email: _____ MBR Tier Assignment: 1 / 2 / 3 Initial Counseling Date: _____ Anticipated EAOS or Retirement Date : _____ Circle which additional 2-day Workshop SVM will attend (if required): Education Employment Vocational Entrepreneur N/A
YES / NO		Printed copy of Verification of Military Experience and Training (VMET) (https://milconnect.dmdc.osd.mil/milconnect/)
YES / NO		Printed copy of Joint Service Transcript (JST) (https://jst.doded.mil/jst/)
YES / NO		Individual Transition Plan (ITP)
YES / NO		Student has a DS LOGON/LOGIN.GOV/ID.ME (can use CAC to register on E-benefits website): https://www.ebenefits.va.gov/ebenefits/homepage
YES / NO		NO appointments during class hours. This is a mandatory class, service members are required to complete the entire course. If they cannot get around appointments, please reach out to FFSC TAP staff ahead of class date.

Appropriate Civilian Attire or Uniform of the Day is authorized
NO: sweats, pt gear, lounge wear, track suits, leggings as pants, crop tops, shorts of any kind, pajamas, slippers, tank tops, flip flops, ripped jeans.

Recommended:

- Students are encouraged to attend TAP 24 months before retirement. Mandated to attend 12 months prior to separation/retirement.
- Recommended Items to Bring: Laptop (we have CAC-enabled laptops & wifi), last LES, last 3 Evals.
- Fridge, freezer, microwaves, and coffee mess are available to students. Feel free to bring your lunch!
- Spouses may attend if reservations are made in advance. Let us know!

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