



PARTICIPANT APPLICATION



This application serves to validate program compliance, applicant eligibility, and to obtain command approval to participate in a Service branch approved SkillBridge/Career Skills Program (CSP).

Eligibility criteria for training program, and active duty applicants, is outlined in the DOD Instruction 1322.29. Additional criteria set for by the individual services may apply.

Appropriate command authorization (i.e., Commanding Officer) signature is required for program consideration and acceptance.

ACTIVE DUTY APPLICANT INFORMATION

Rank	Last Name	First Name
Command	Rate/MOS	Separation Date (EAOS/EAS/ETS)
Home Phone	Work Phone	Email

SKILLBRIDGE/CAREER SKILLS TRAINING INFORMATION

Service Branch Facilitated: NAVY / ARMY / USMC / USAF

Program Title: _____

Program Duration (Start/End Dates): _____

Training Location: _____

Type Credential/Certification/Certificate of Completion: _____

Training Program POC (Name/Email/Phone): _____

*Please include any additional program support materials (i.e., promotional flyer, training agenda) with this application for command review and consideration.

** The Department of Defense and service branches do not endorse any company, sponsor or their products or services.*

Check Y/N Participation Requirements (Applicant must provide documentation to collaborate information below)

<input type="checkbox"/>	<input type="checkbox"/>	Applicant possesses a current driver's license and has adequate transportation to ensure attendance as scheduled.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant has completed, or will complete Transition Assistance Program (TAP) requirements.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant has successfully passed their most recent physical fitness assessment.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant has been recommended for advancement or promotion and retention on most recent evaluation.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant has attended an ethics brief within the last 12 months (from start of the skills training program).
<input type="checkbox"/>	<input type="checkbox"/>	Applicant will not be excused for personal business during normal training hours. All personal business must be completed before or after class. Command will be notified of any unexcused absences.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant will be within 180 days from separation (EAOS/EAS/ETS) when in-class training commences, and have sufficient time left in service to complete program prior to separation. Approval to participate past enlistment may be authorized by training provider.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant's command MUST provide formal documentation (i.e., No-Cost TAD Orders, No-Cost TDY Orders, Memorandum of Participation) upon commencement of in-class training directing Service member to report to the designated site for duration of training.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant is aware of any associated enrollment fees, and has the means to covers those costs if accepted into this training program.
<input type="checkbox"/>	<input type="checkbox"/>	Upon successful completion of program, Service member will coordinate with parent command to receive appropriate Service Record entry to document successful course completion, and to complete the checkout process.
<input type="checkbox"/>	<input type="checkbox"/>	Applicant has not previously completed, currently participating in, or had been terminated from an employment skills training program.

MANDATORY COMMAND AUTHORIZATION

The First Field Grade Commander/Commanding Officer's signature below acknowledges the applicant has met the instructional requirements, and IF selected is authorized to participate in the SkillBridge/CSP opportunity outlined on this application. NOTE: Command authorization does not guarantee program acceptance. Select programs require additional screening (i.e., interview, background check, etc.) prior to selection.

Rank	Name	Telephone
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Date	Signature	Email
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