



Command Financial Specialist Recertification

OPNAVINST 1740.5D requires that a Command Financial Specialist (CFS) must successfully complete the CFS Refresher Training every three years, at minimum, to maintain their certification.

To be eligible to take the one-day CFS refresher class:

_____, the Command Financial Specialist, has completed a minimum of **four** one on one financial counseling appointments and/or personal financial management trainings or briefs for the command, division, department, or branch, **per quarter**.

I am aware that the Command Financial Specialist is required to attend at least two quarterly area-wide CFS Awareness Forums, CNIC PFM Webinars, PFM classes at FFSC, or MFLN webinar pre-approved for AFC CEUs per year.

Initial CFS training completed on _____.
(Date)

CFS Refresher training completed on _____.
(Date)

Name (Please print)

Date

Signature